

White Hall Township Library Monthly Board Meeting

January 13, 2020

The monthly meeting of the White Hall Township Library met Monday, January 13, 2020 with Cheri Madson, Mary Francis Tunison, Catherine Williams, Jessica Henry, Dawn Ballard and librarian Penny Eilers.

President Henry called the meeting to order at 5:15 p.m.

Minutes approved as corrected.

Treasure's Report: The beginning balance on 11/30/19 was \$36,331.57, see explanation on report. Balance on 12/31/19 was \$39,987.30. The report will be filed for audit.

Librarian's Report: Circulation for December was 493. A donation of \$2,500.00 was received from Killion's.

Old Business:

The Per Capita Grant was submitted.

D.D. Hardy came and inspected the areas of concern. The areas of concern on the wall were old areas. He repaired the soffit around the whole building when he completed the prior work.

New Business:

The librarian will hang a gender neutral sign on the restroom. A changing pad will be purchased and available for use.

A resignation letter was read from Janis Chapman with an effective date of 12/31/19.

Tentative plans for a retirement reception for Janis will be held starting at 1:30, prior to the Chocolate Fest on 2/9/20. Cheri Madson made a motion to give a \$50.00 monetary gift to Janis Chapman for her retirement, second received and motion passed.

The library Certification has been completed and accepted.

Catherine Williams made a motion to increase the part time staff hourly wage to the required minimum wage of \$9.25, effective 1/1/20, second received and motion passed.

Discussion followed, about contacting the Prairie Press to inform of the reduction in library hours due to the minimum wage increase.

Librarian Eilers noted that the computers are old and need to look into a plan to update. The carpet is worn in areas and in need of a plan for replacement.

The Friend's of the Library Chocolate Fest will be held on 2/9/19 from 2-4. The cost is \$7.00 for eat in or a carry out. Chocolate items are needed.

Next Meeting: February 10, 2020 at 5:15 pm.

There being no further business before the board the meeting was adjourned at 5:45 p.m.

Respectfully submitted:

Dawn Ballard, Secretary