

White Hall Township Library Monthly Board Meeting

March 11, 2019

The monthly meeting of the White Hall Township Library met Monday, March 11, 2019 with Jessica Henry, Pamela Painter, Patricia Taylor, Dawn Ballard and librarian Penny Eilers present.

The meeting was called to order by President Henry at 5:15 p.m.

The minutes were approved as read.

Treasurer's Report: Balance on 2/1/19, 67,244.05, 1/31/19, \$62,546.24 and on 2/28/19, \$59,787.64. The report is for two months since there were not enough members present to hold the February meeting. The report will be filed for audit.

Librarian's Report: January circulation was 527 and February was 333. See attached report.

Old Business:

Live and Learn Grant Update: The Historical Society did not approve the storm windows that were proposed to be used because they would cast a shadow. A different window has been submitted for approval.

Librarian Eilers reported that the Tracy Foundation will pay for her to attend the IL Youth Services Institute in March.

Librarian Eilers has submitted paperwork requesting the Tracy Foundation pay the expenses for her to attend the Association of Rural and Small Libraries conference in September.

Discussed the new per diem employee's performance and will assess performance at the April meeting.

The Friend's of the Library Chocolate Fest was rescheduled to the following Monday due to inclement weather and raised \$890.00.

New Business:

The members present completed The Statement of Economic Interest.

The next meeting is April 15, 2019 at 5:15 p.m.

The meeting was closed at 5:50 p.m.

Respectfully submitted,

Dawn Ballard, Secretary

White Hall Township Monthly Library Board Meeting

April 8, 2019

The monthly meeting of the White Hall Township Library met Monday, April 8, 2019 with Jessica Henry, Patricia Taylor, Cheri Madson, Pamela Painter, Dawn Ballard and Penny Eilers present. Mary Frances Tunison arrived later.

The meeting was called to order at 5:17 p.m.

The minutes were approved as read.

Treasurer's Report: Balance on 2/28/19, \$59,787.64 and on 3/31/19, \$46,928.82.

Librarian's Report: Circulation for March was 688. Programs for 0-5 age group and two adult classes were held. All of the Statements of Economic Interest have been completed and will be submitted.

Old Business:

Live and Learn Grant Update: The Historical Society approved the windows to be installed and they have been ordered. The contract has been signed and the contractor has been given notice to proceed.

Librarian Eilers reported that the Tracy Foundation grant will pay the expenses for her to attend the Association of Rural and Small Libraries Conference.

The new per diem employee's performance will be reviewed at the May meeting.

New Business: None

The next meeting is Monday, May 13, 2019 at 5:15 p.m.

There being no further business before the board the meeting was closed at 5:35 p.m.

Respectfully submitted,

Dawn Ballard, Secretary

White Hall Township Library Annual Board Meeting

April 8, 2019

The Annual Meeting of the White Hall Township Library met Monday, April 8, 2019 with Jessica Henry, Cheri Madson, Patricia Taylor, Pamela Painter, Mary Frances Tunison, Dawn Ballard and librarian Penny Eilers present.

President Henry called the meeting to order at 5:35 p.m.

The minutes were approved as read.

Annual Financial Report 4/1/18-3/31/19: Beginning balance \$14,528.98 with an ending balance of \$46,928.82. The annual expenses were \$65,313.75. Assets (CD's) of \$125,243.94 plus checkbook balance equal total assets of \$172,172.76. The report will be filed for audit.

Librarian's Report: See attached report. Circulation was 6607.

Old Business: None.

New Business:

Cheri Madson made a motion to accept the proposed budget, motion seconded and passed.

Patricia Taylor made a motion to accept 2019-2020 officers as follows: President Jessica Henry, Vice President Mary Frances Tunison, Treasure Pamela Painter, and Secretary Dawn Ballard, motion seconded and passed.

Cheri Madson made a motion to increase Jodi Carrier and Lora Steele's wages to \$8.50 an hour, increase librarian Eilers salary 3% and keep the rest of the employee wages the same, motion seconded and passed.

There being no further business before the board the meeting was closed at 6:07 p.m.

Respectfully submitted,

Dawn Ballard, Secretary

White Hall Township Library Monthly Board Meeting

May 13, 2019

Carol Brown White Hall Township Clerk swore in Cheri Madson, Katherine Williams and Pamela Painter prior to the meeting.

The monthly meeting of the White Hall Township Library met Monday, May 13, 2019 with Jessica Henry, Pamela Painter, Patricia Taylor, Cheri Madson, Katherine Williams, Mary Frances Tunison, Dawn Ballard and librarian Penny Eilers present. The meeting was called to order by President Henry at 5:18 p.m.

The minutes were approved as corrected. Treasurer's report in place of Treasure's report. IL Historical Society instead of Historical Society.

Treasurer's Report: Balance on 3/31/19, \$46,928.82 with an ending balance on 4/30/19 of \$43,521.45. The report will be filed for audit.

Librarian's Report: April circulation was 446. See attached report. The Summer Reading Program will start the last week of June. Madilyn Gilmore has completed her employment. The per diem employee is no longer working. She has taken a fulltime job.

Old Business:

Live and Learn Grant Update: The storm windows have been ordered and it will take 4-6 weeks for them to come in.

New Business:

It was noted that the minimum wage will increase to \$9.25 on 1/1/20 and \$10.00 on 7/1/20. It will then increase a dollar a year until reaching \$15.00 in 2025.

Librarian Eilers will notify Lakeside Construction per warranty agreement by letter of the roof leak on the north side of the building.

Pies are needed for the Friend's of the Library Pie Sale to be held in Whiteside Park on 6/1/19.

The next meeting is June 10, 2019 at 5:15 p.m.

The meeting was closed at 5:50 p.m.

Respectfully submitted,

Dawn Ballard, Secretary